
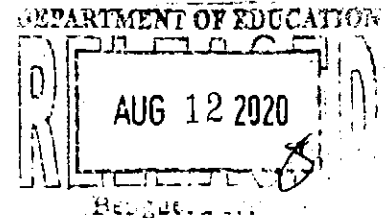
	<p>Republic of the Philippines Department of Education Cordillera Administrative Region SCHOOLS DIVISION OF BENGUET Wangal, La Trinidad, Benguet</p> <p>Tel.No. - 422 6570 Email Add- bengueta@deped.gov.ph</p>		<p>Document Code: SDO-BENG-QF-OSDS-SDS-004</p> <p>Revision: 00</p> <p>Effectivity date: 10-14-2019</p>
<p>SDO MEMORANDUM NO. <u>158</u> s, 2020</p>		<p>Name of Office: OSDS-Personnel Section</p>	

TO: Chief Education Supervisors (SGOD and CID)
Education Program Supervisors
Public Schools District Supervisors/CPs
Elementary and Secondary School Heads
All others concerned

DATE: August 12, 2020

FROM: 
BENILDA M. DAYTACA, EdD, CESO VI
OIC-Office of the Schools Division Superintendent

SUBJECT: ANNOUNCING VARIOUS VACANT POSITIONS IN THE SCHOOLS DIVISION OF BENGUET



Herewith are lists of vacant positions published and posted at the CSC Portal/website dated August 12, 2020 for information and dissemination, to wit:

Schools Division Office PROPER

1. Education Program Supervisor - (Curriculum Implementation Division)

Education: Master's Degree in Educ. or other relevant MA with specific area of specialization

Training: 8 hours of relevant training

Experience: 2 years as Principal or Head Teacher or Master Teacher

Eligibility: RA 1080 (Teacher)

2. Senior Education Program Specialist - (School Governance & Operations Division)

Education: Bachelor's Degree in Educ. or its equivalent and completion of academic requirement for MA relevant to the job

Training: 8 hours of relevant training

Experience: 2 years experience in education, research development, implementation or other relevant experience

Eligibility: RA 1010 (Teacher); Career Service Professional appropriate eligibility for second level positions

1. Two (2) School Principal III – Elementary PSIPOP – TBA/exigency of service

2. One (1) School Principal I – Elementary PSIPOP – TBA/exigency of service

3. Two (2) School Principal I – Secondary PSIPOP – TBA/exigency of service

The Position and Competency Profile of the Education Program Supervisor which is provided by the DepEd are the following:

- To provide technical support in the full implementation of the articulated basic education curriculum for a subject area and the development of learning resource materials to suit the conditions and context of the locality.
- To provide technical assistance to the Schools in curriculum implementation, instructional supervision and learning materials development and quality assurance.
- (When part of LR Design and Development Team, may be assigned as Instructional Design and Development Coordinator.



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SDO MEMORANDUM NO. 198 s, 2020

Name of Office:
OSDS-Personnel Section

For Senior Education Program Specialist - HRDS

- To provide technical support in the implementation of a strategic HRD Plan, operationalize the HRD systems, develop its components to suit local situation, and provide technical assistance to the schools division through the TA teams, in order to deliver quality and sustainable HRD services towards acquisition and development of competent personnel in the division.
- To provide TA in the preparation of the HR strategic and operational plans of schools and learning centers, and of the units in the division office.
- Proficient in ICT systems, uses and operations/programs

Following are the National Competency-Based Standards for School Heads:

- School Leadership;
- Instructional Leadership
- Creating a Student-Centered Learning Climate;
- Human Resource Management and Professional Development;
- Parent Involvement and Community Partnership
- School Management and Operations; and
- Personal and Professional Attributes and Interpersonal Effectiveness

Interested and qualified applicants regardless of sex, civil status, disability, religion, ethnicity, or political affiliation **should signify their interest in writing** not later than August 24, 2020. Documents needed are the following, arranged and labeled properly, fastened in a LONG FOLDER only, with ear tags. Please do NOT use Clear Book or transparent folder:

1. Fully accomplished Personal Data Sheet (PDS), with recent passport size ID picture, (CS Form No. 212, Revised 2017), downloadable at www.csc.gov.ph duly signed and notarized;
2. Performance Ratings for the last three (3) rating periods, complete cycle;
3. Latest Appointment
4. Designations
5. Updated Service Records duly signed
6. Certificates of Awards, Innovations, Research, Publications, Resource Speakership;
7. Certificates of Trainings/seminars attended within 10 years-validity, reckoned from the date of publication/posting of vacancy;
8. Photocopy of certificate of eligibility and unexpired PRC License;
9. Photocopy of Official Transcript of Records (OTR)
- 9.a. Complete Academic requirements for Master's Degree/Doctoral Degree

Applicants are requested to prepare five (5) sets of documents, one folder containing original copies and four (4) folders of photocopies to be submitted at the Records Section on or before August 24, 2020. Additional documents submitted after the deadline shall not be accepted/entertained.

To be included in the Perpetual Index
Under the following subjects:

OFFICIALS ASSESSMENT PROMOTION/DEPLOYMENT SECOND LEVEL

CC.: - Division HRMPSB Members